

## **CHIEF'S MINUTE(s)**

**November 8, 2017**

- Incidents** - October, 2017 15 total, 11 medical, 3 structure, 0 natural cover, 1 mva, 0 public assist, 0 illegal burn . One structure fire was mutual aid to Riddle (RFP mill) and one mutual aid to Tenmile (Tenmile School). DFPA ended fire season. Significant incidents were the RFP mill fire in Riddle, the Tenmile School Fire, and a roll over MVA on Colonial.
- Training** - Training for the month included hose testing (final 2 nights), ventilation prop/chain saws, Fire Prevention day with Lookingglass School.
- Firefighters** - Registered more EMRs with Oregon Health. Chief Williams retirement ceremony Oct 19<sup>th</sup>. Bob Scott to Asst Chief, Rich Chitwood to Captain - Ops and Explorers, Lindsay Chitwood to Captain - EMS, Mardi Radway to Captain - Safety, Bob Banks to Captain - Vehicles and Equipment. Two more FF applications and paperwork progressing.
- Explorers** - Continue to work towards FF1 certification. Assisted with Lookingglass School Day. A few more are within months of 18 and moving up. Two additional new applications came in.
- Equipment** - No repairs this month, scheduling all units for annual maintenance during the next two months. Installed hosebed on 1081.
- Inventory** - Ordering final VFA equipment before Dec deadline. 1 set of turnouts, suction hose for 1081, training materials, and fire helmets were left. FEMA grant process about two months behind because of natural disasters across country. Will submit but will not see awards in this fiscal year (in my opinion). Will rebudget for next year as needed to meet grant needs.
- Facility** - Water pipe in shed broke, ran for an undetermined amount of time. Large water bill, contacting UBWA to use our one time leak exemption. Repaired. Another small leak in plumbing at wash rack. Have it isolated now and will repair. Installed new toilet that meets ADA height. Installed budgeted LED lighting in front office, have enough money left to continue changing over part of the station. Building PPE rack for six more personnel and their equipment.
- Office/Admin** - Working with SDAO/SDIS on property insurance for 2018. Need to finish up Best Practices by Nov. 17. Have all except the online training done. Will keep up with it until the deadline, we are at 8% right now. Background checks for 2 FF1 candidates. Continued payments and registering of recent EMR graduates through Oregon Health. Physician advisor still in works, appears to be Dr. Bodenhamer from Mercy who is a friend of the Department and children attend Lookingglass School. Going through files and front office, Brittnee Southworth doing an amazing job. Sorting through 20 years of records and stuff, reorganizing.

**Miscellaneous** - More address signs out to various areas. We are participating in a county wide committee for Wildland certification needs for task force and strike team assignments.  
SDAO Conference coming up.