

CHIEF'S MINUTE(s)

May 10, 2017

- Incidents** - April, 2017 9 total, 7 medical, 1 structure, 0 natural cover, 0 mva, 1 public assist, 0 illegal burn. Still slow for the year. Structure was automatic aid to District 2.
- Training** - Training for the month included live fire/vehicle fire training, agility testing with ladders and hose streams, master streams and fire stream evolutions.
- Firefighters** - All are involved in moving towards FF1 or Driver Operator certification. FFs and explorers attending UCC class still at it.
- Explorers** - Continue to work towards FF1 certification. Involved at the School fundraising day/fun run with a fire prevention set up and provided safety and traffic control. Participated in the parade day activities as traffic control and fundraising.
- Equipment** - No issues this month. Continue work on 1080. Old 1080 - did not get it listed. I will put it in the Oregon daily fire notice issued statewide, SDAO, and I am contacting the Fire Trader for their input also. Using our equipment to support UCC course at Douglas High for fire science students.
- Inventory** - VFA grant for 2017 was submitted and received before deadline. Should know by May 20th for awards. Conducting inventory of all PPE by year, serial number, and current user. Creating inventory for new 1080. Will split gear between both until old 1080 is sold so that both are functional for the start of fire season. Office and meeting room inventories updated in book in office.
- Facility** - Mowed, will brush hog next week. County will be spraying when they do Lookingglass. Bids for parking lot - discussion.
- Office/Admin** - Contacted USDA for appointment about their grant offerings. Have not met yet, loan officer went on vacation. SDAO workers comp package completed, due by May 31. Expect 3% or less increase. Explorers were a possible issue but they are covered by BSA so no increase for the District. Completed annual government census for public employees and payroll and hazardous materials report for the station as required by the OSFM. Budget committee meetings completed, approved budget ready for public hearing June 14th. LB1 (budget hearing notice) completed and holding until May 15th (30 day notice). LB50, budget hearing agenda, Budget resolution all completed as drafts and copies here for review tonight.
- Miscellaneous** - Gathering information and will work with bookkeeper for end of fiscal year and preparation for self-audit. More address signs out and money collected. Fire wise program on Diamond Heights including them in their program.

