

CHIEF'S MINUTE(s)

December 12, 2018

- Incidents** – November, 2018 19 total, 9 medical, 3 structure, 3 mva, 1 natural cover, 3 public safety/assist. Natural cover fire incident was mutual aid to Tenmile. Structure fire responses were 1 flue fire and 2 illegal burns. MVAs included one fatality and two over the side extrications, one difficult and extended time.
- Training** – Training for the month included Haz Mat outreach with Roseburg, MVA/safety incident review, medical, Task evolutions/testing, and Vehicle inventory/outfitting.
- Firefighters** - Participated in Veterans Day Parade. One member finished task performance for FF1 testing. Signed up to new explorers/17 year olds as FF trainees.
- Explorers** - Participated in all ff training and tasks.
- Equipment** - Inventories of all units and outfitting with received VFA purchases. Redistributing equipment for safety and better efficiency. All equipment and PPE inventories will be updated. Conducted advanced cleaning of PPE and equipment due to body fluids on extrication.
Starting annual preventative maintenance this month and over winter as budgeted.
No vehicle repair/maintenance issues this month.
- Inventory** -Continue to receive VFA grant equipment. Turn out/PPE order went in and paid for. Making final orders on VFA grant, and submitted amended equipment list to ODF for approval prior to Dec. 31st. All invoices and receipts due January 16th.
- Facility** Planning storage and inventory control improvements. Received safety and security grant from SDAO and contacted additional vendors/contractors. Collecting information and will present it when estimates are in. June is the deadline but will be done as soon as possible.
- Office/Admin** - Been getting ISO letter requests from homeowners and insurance companies. Takes effect Jan 1, 2019. SDAO/SDIS annual renewal packet received and reviewed. Annual premium will be estimated at \$7175, with actual invoice arriving after Jan. 1st. Increases in liability (4%) and property insurance (13%) due to national and state increases, our projected budgeted amount was \$7062. Offset some of increase with Best Practices. Accident/health supplemental insurance policies received and filed after payment last month.
Grants – Submitting for safety equipment through Three Rivers – up to \$5000. State Homeland Security Grant with Douglas County Emergency Management due by Jan. 16, will advise Wayne Stinson.
Submitting for emergency power for station and local infrastructure.
Working with Patricia Nelson to finish contract and duties. Orientation each drill night.
- Miscellaneous** - Have received and deposited approx. \$42000 in current year taxes so far Nov. and this month, \$9500 more to be mailed this week. On schedule, County is being much more prompt and open. Major equipment purchases for the FY 18-19 are done.
County Fire Chiefs meeting Dec, 19th– Topics to be run cards update and UCC trailer (costs and maintenance).
Lookingglass FF Association Christmas Family Donation.