

## CHIEF'S MINUTE(s)

August 9, 2017

**Incidents** - July, 2017 12 total, 7 medical, 1 structure, 2 natural cover, 1 mva, 0 public assist, 0 illegal burn. One natural cover fire was auto aid to District 2. DFPA went to Extreme fire danger, use restrictions increased with no end in sight. No mowing/chain saws for public at this time. Significant incidents were Happy Valley wildland fire and Dairy Loop fire, Azalea MVA.

**Training** - Training for the month included dispatch/communications/address drill, preconnect hose lays/fast attack, incident review and critique, EMR/EMT class.

**Firefighters** - Two additional for Fingerprinting, and certification to DPSST in process. Need two additional \$40 checks. More are pending as we wait on age requirement. Chief Williams letter.

**Explorers** - Continue to work towards FF1 certification. Explorers have been riding on all types of calls and being used in positions we can use them for. DFPA handcrew use on Happy Valley fire.

**Equipment** - Continuing work on new 1080. Has been used on several calls so far. Rear bumper....  
1060 Water Tender had inside dual flat, repaired here by Industrial Tire. Invoice next month.  
Received specs and information on new 1031 for FEMA grant submission. Grant period will open in mid August possibly. FEMA grant funds funded this year. Have vendor who has offered to write grant for a chance at the sale.

**Inventory** - Have two sets of PPE ordered and coming, plus one more to be purchased. Adding equipment to inventories and issuing to firefighters. Smoke detector grant from First Alert/FireCorps - 25 free due this week.

**Facility** - Property cleanup as soon as permitted. Quarterly air test done. No major issues. Have a chance to get new tables (used but good condition) for training room as a donation from Grange.

**Office/Admin** - SDAO training with Directors at Cottage Grove. Found that we are within the law and exceeding it as far as purchasing and bids/contracts. Safe Personnel Training updated to include VP Smith.  
Started work with Wheeler Bookkeeping on self-audit due by Sept. 30<sup>th</sup>, and new budget entered into their programs for our reports and records. Will have budget documents to the County Clerk as required by Sept. 15<sup>th</sup>.  
Updated and renewed FEMA grant requirements and contacts - SAM, CAGE, IRS and FBI review. Discussion - Information they require.

**Miscellaneous** - More address signs out to Diamond Heights Firewise program, other citizens in area.  
Additional invoices for tonight, Douglas Electric, UBWA, DPSST, Coastal (Boots). Received after invoices went to Wheeler. Will forward to Wheeler Bookkeeping for

entry. Received an erroneous bill from Coastal for another local business that is corrected.

Household hazardous waste inquiry.