

## CHIEF'S MINUTE(s)

April 13, 2016

- Incidents** - March, 2016 12 total, 4 medical, 1 structure, 0 natural cover, 1 mva, 4 lift assist, 1 false alarm, 1 hazardous condition  
Structure response was Automatic Aid to Green area with DCFD2 , Love's Truck Stop  
Haz Mat call review
- Training** - FF1 class (with Explorers) and new FFs continuing. Recent classes were DFPA wildland safety and annual OSHA refresher, Large animal rescue, Roseburg and State Haz Mat team annual Haz Mat refresher, Portland Legacy/Emanuel Burn Center class, skid truck training.
- Firefighters** - May still be losing two of our ffs to moving out of area/job changes. Have 1-2 new residents coming this week, 2 of our Explorers are turning 18 and we will absorb them.
- Explorers** - FF1 final performance testing will be soon. They have done a great job, lots of enthusiasm. Have used a few on incidents in non-hazardous rolls under supervision.
- Equipment** - New 1080 - Ford has not delivered chassis to General Fire yet, ordered and getting an ETA.  
Getting prices for tires for E1030 and WT 1060 to finish major purchases for this year's budget.  
**Inventory** - Added blankets, ice packs, thermometer to 1070 inventory. Added warning tags to electrical reel cords installed.
- Facility** - Electrical reels were installed by contractor. While he was here, had breaker work and repair work for SCBA refill station circuit done. \$191.00 out of facility maintenance.  
Fire hydrant bids were \$8600 for Cradar, \$12000 plus for Knife River. Will go with Cradar if the Board approves and get it done in this Budget year.  
Estimated bids for drainage in front of the station garage way over initial estimates of \$7000-\$8000 dollars. Cradar estimated at \$20,000, have two bids from Knife River for \$17000 plus for asphalt removal and reinstall, \$18000 plus for drain installation. I am deferring that for this year, will get more bids from our previous asphalt people, and run it through the next FY budget cycle for approval if reasonable.  
Getting prices on washing machine, best so far are Home Depot sale going on until end of April. Will compare to local vendors and try to use them.
- Accounting -Office**  
Received another \$2100+ tax check this month, still appear on schedule for budgeted amount (\$58263 vs.\$57051 at this time).  
Continued communication with Dept. of Revenue, had them evaluate our Budget documents and appropriations. Will incorporate their suggestions into the upcoming budget. There will be a few changes that will be covered at the first budget meeting.  
Met with Wheeler over a few issues and will have an appointment to get all grant money into the right funds and line items after the 15<sup>th</sup>.  
Have volunteer to assist with archiving/organizing files/office area.
- Miscellaneous** - SDAO/SDIS - May 17<sup>th</sup> meeting in Roseburg with SDAO. Will include ethics training. I have registered, if someone else wants to go that would be great. We will be at 6% discount for our Best Practices, the remaining 4% are submitting our ethics policy to them and taking their Board practices survey.  
Liability insurance policy updated and copy sent to us again. Copy for your information.