

## CHIEF'S MINUTE(s)

January 10,2018

- Incidents** – December, 2017 16 total, 9 medical, 2 structure, 1 natural cover, 2 mva, 1 public assist, 1 haz mat, 0 illegal burn . One structure fire was mutual aid to Camas Valley. Significant incidents included Christmas Eve fire in Camas Valley, MVA with LRFD FF injured, and large animal rescue mutual aid to Elkton.
- Training** – Training for the month included defensive driving and driver operator courses, ff safety and survival. Fireblast Trailer from UCC here for the month plus, start live burns January 11. Received all ordered materials for Wildland Fire Training from USFS paid for by ½ VFA grant as budgeted.
- Firefighters** - 1 additional Explorer to Firefighter registered with State. Assisted with relief effort to Camas Valley family. Started online training for wildland courses, blood borne pathogens, defensive driving, and Incident Command.
- Explorers** - Continue to work towards FF1 certification. 6 are enrolled in college credit courses at Douglas High involving Firefighter safety and Survival. Suspended individual reinstated pending behavior. Annual registration of Explorer Post 667 occurred and visited by BSA District personnel.
- Equipment** - No mechanical issues this month.  
District 2 surplus vehicle – paperwork and transfer is pending, not completed yet.
- Inventory** - Ordered final VFA equipment before Dec deadline. Preparing receipts for reimbursement before January 31, 2018. FEMA grant process opened and closes February 2, 2018. Still applying for Type 1 engine to replace 1031 and SCBAs to replace units expiring before 2022.
- Facility** - No issues this month. Finishing turnout/PPE rack for 6 additional firefighters. Heating oil was refilled for year.
- Office/Admin** - Next year's property/liability bill in and due March 1<sup>st</sup>. Will present for payment at February meeting. . Still going through files and past paperwork.  
Tax receipts sped up and we are at \$58,000 for the year already. Additional bill for water received after checks went to bookkeeper, request 6 month payment tonight. Check for Cascade last month was not received by vendor, could not locate, stop payment on check 2700 and paid by credit card.  
Replaced office copier after existing one malfunctioned. Service call and repair was expensive and unit is obsolete. Purchased new on clearance/sale for \$129, use for training manuals, task books, and other high frequency documents that are black and white only. Collates and 2 sided with high capacity roller cartridge.  
Moving documents to storage if required to keep according to retention schedule.
- Miscellaneous** - More address signs out to various areas. ISO representative will visit for a pre-rating survey for possible lowering of our District's rating on Feb. 7<sup>th</sup> at 0930. Will also discuss best options for improving response and protection in Flourney Valley. Completed US Gov census regarding finances and employment.