

CHIEF'S MINUTE(s)

September 14, 2016

- Incidents** - August, 2016 19 total, 6 medical, 1 structure, 7 natural cover, 2 mva, 2 public assists, 1 illegal burn
Fire danger rated at "High". Industrial use restrictions lowered. Public restrictions still the same. No outdoor burning, no mowing or chain saws from 10 am to 8 pm continues.
Still quiet as far as natural cover fires, most responses were illegal burns. Structure was mutual aid to TenMile, one natural cover automatic aid to Douglas 2
- Training** - FF1 class (with Explorers) will started again. August to catch make ups and start new firefighters. Working on driving/operation of vehicles with volunteers, wet hose drills simulating fire attack (quick and blitz), safety, PPE and SCBAs. UCC fire trailer due around 1st of October for 1 month.
- Firefighters** - Had one former firefighter return to join. Still looks like two will be relocating/moving out of area.
One firefighter injured on incident, workers comp process and medical care ongoing. Incident reviewed as safety topic for monthly safety meeting.
- Explorers** - Added another explorer, they participated in 911 flag display at VA.
- Equipment** - New 1080 - Update due by Wednesday. Repaired valve on 1030. Annual pump testing should be completed today (Wednesday) by Hughes fire equipment. Repair to light bar on 1030. Quarterly air test completed and passed. Repaired lights on 1031. Made 3rd Thursday our monthly equipment/vehicle check night as required by OSHA.
- Inventory** - Inventoried 1030, 1070, 1080, and 1061. Updated for inventory book in front office. Continued purchasing for 16-17 VFA grant. Delivery of wildland shirts, hose roller, flashlights, structural gloves. Purchased computer for training, bulbs and filter for projector, HDMI to VGA adaptor, AED battery and pads, EPI pens, (dated items) as budgeted.
- Facility** - Purchased supplies for additional PPE lockers for explorers and ffs. Repaired light switch in apparatus room. Designing and purchasing parts for PPE dryer.
Assembling bids for pavement repair. One more to reply this week.
- Accounting -Office** - Met with Robert Wheeler to review final 15-16 FY totals and apply to self audit. See draft, will submit this week. (Due Sept. 30) Adjusted gross value on audit to reflect recent appraisal and new vehicle purchase. Paid SDAO dues for year.
Delivered budget packet to County Clerk as required on Sept. 9. Assembled budget packet for 15-16 and 16-17 FYs for document retention.
Credit card will be credited \$49 as a finish to billing issue between them and Umpqua Bank. Worked with Trista on that.
- Miscellaneous** - Completed Ethics online class and submitted to SDAO. We are now at 8% discount for Best Practices and just need the survey received this week to be completed by Board and returned for 10%. Due by November 1st.
Setting up Fire prevention day for Lookingglass School. Gathering supplies. Will participate in Home Depot fire prevention day also.
2016-17 FEMA grant application period opens Oct. 11. Will be applying for SCBAs and engine.