

CHIEF'S MINUTE(s)

September 9, 2015

- Incidents** - August, 2015 18 total, 8 medical, 1 structure, 3 wildland, 3 mva, 3 other (fire season violations)
At 113 calls as of Aug 31, above normal. Structure was mutual aid in Winston. Last arson fire August 20.
- Training** - FF1 class (with Explorers) continuing. 2/3 way through. Recent classes were ropes and knots and building construction. Starting our monthly medical with new instructor this month.
- Firefighters** - FF Chitwood accepted to the UCC paramedic program, will be our instructor for EMS. FF Grant back from National Guard commitment, Chief Williams released to teaching, expects full release in the next week. Tom and Lindsey conducted fire extinguisher training with Lookingglass school teachers. Assist by Umpqua Fire extinguishers, our vendor.
- Equipment** - **1080** -Nothing new from FEMA, Sept. 30th is the final awards date.
I am preparing everything so that we can go as soon as we know yes or no. Timeline would be 5-6 weeks for chassis, 60 to 90 days for build. 5 months total.
Also am planning for next FEMA grant period (after Sept). Met with their rep for a personal consult before December. SCBA purchase or updating 2nd engine to urban/interface type while maintaining ISO rating.
Minor repairs on 1030 and 1061 with shoreline plugs and electrical systems. Cost was materials only.
VFA grant purchases are ongoing as approved in the Budget. Have saved some money and will be able to get more if approved by VFA. Have spent about \$6000 of the \$14000 so far, have to be done by December. Received SCBA masks, wildland fire pants, and 1 set of turnout gear, wildland and structural hose for new engine, misc. tools for new engine.
Inventory - Adding new purchases to inventories, and completing report to ODF for VFA grant 2 years ago.
- Facility** - Bids for electrical reels, parking lot, and drain system still coming in. \$ estimates. Extinguishers were serviced this month. Eyewash due in September. 470 gallons diesel in, \$1.73 gallon.
- Accounting** - Quickbooks - Robert Wheeler has year-end Quickbooks done for 14-15. Have been meeting with him and Trista about the books, reviewing invoices and answering questions. Can use information to submit the required documents to the State and County clerk by Sept. 30th.
- Miscellaneous** - SDAO - Jason Jantzi came and gave us onsite training for WC/loss risk. Brenda attended, Credit for Best practices. While he was here, reviewed remaining items for Best Practices discount and took care of 3 out of 5. Need to complete and send the survey and need to complete on line training (1 or more of us). Updated Accident and Health insurance form with SDAO, bill will be coming Oct/Nov for 2016.
\$500 check for our efforts at fire prevention with our school from SDAO. To General Fund.
- Did three driveway/road checks, new homes coming in. Initiated one new annexation process in Flornoy Valley.
- DFPA/Fire closures and IFPL review. Currently Moderate, IFPL level 2, mowing allowed until 1000 am and chain saws until 1 pm, no open fires or burning. Expect burn season to end after October 1st.
Oct 3rd Grange program and community yard/garage sale.